



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 TeleFax No. 7354979

PURCHASE ORDER NO. 2017-116

Supplier: COTTON CITY MARKETING	Date: April 21, 2017
Address: <u>Lakandula Drive, Cruzada,</u> <u>Legazpi City, Albay</u>	Mode of Procurement: Small Value Procurement
TIN:	

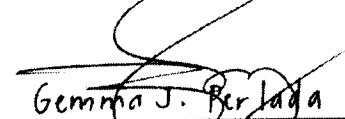
Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Bldg III	Delivery Term: Within 20 calendar days from receipt of NTP
Date of Delivery: Within 20 calendar days upon receipt of PO	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	pieces	DBM Combination Polo Shirt <ul style="list-style-type: none"> • Color: Two-toned color • Style: Combi style • Material: Honeycomb fabric - 60% Cotton and 40% Polyester – With Collar – Short • With 3" logo embroidery (full color) • Perfect Stretch for Comfort Fit 	1000	320.00	320,000.00

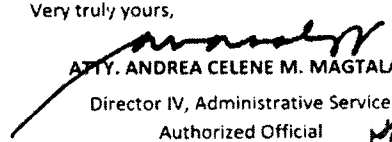

(Total Amount In Words) Three Hundred Twenty Thousand Pesos	320,000.00
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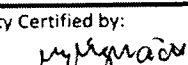
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme: 

 Signature over Printed Name of Supplier

 Date

Very truly yours,

ATTY. ANDREA CELENE M. MAGTALAS
 Director IV, Administrative Service
 Authorized Official
 (Representing End User) 

Funds Availability Certified by:  ESPERANZA D. IGNACIO Chief Accountant	OS No : <u>021611012017-04-000 683</u> Amount : <u>₱ 320,000.00</u> Date : <u>4/24/2017</u>
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Distribution of Copies:
 / / Original copy for the Supplier's Conforme
 / / Agency's Central Supply and Property Section for file
 / / COA Auditor



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

April 21, 2017

MR. ALEXANDER S. DELAS ALAS
COTTON CITY MARKETING
Lakandula Drive, Cruzada,
Legazpi City, Albay

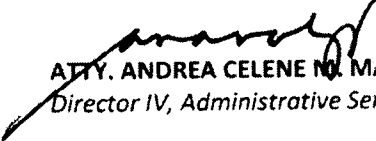
Dear Ms. Delas Alas:

We are pleased to inform you that the project *"Supply and Delivery of DBM Combination Polo Shirt"* is hereby awarded to your company in the amount of **Three Hundred Twenty Thousand Pesos (Php320,000.00)**.

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


ATTY. ANDREA CELENE M. MAGTALAS
Director IV, Administrative Service


Gemma J. Berinda



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

April 21, 2017

MR. ALEXANDER S. DELAS ALAS
COTTON CITY MARKETING
Lakandula Drive, Cruzada,
Legazpi City, Albay

Dear **Ms. Delas Alas**:

Per attached Purchase Order No. **2017-116**, we hereby notify you that your Office may proceed with the delivery of the project "*Supply and Delivery of DBM Combination Polo Shirt*", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


ATTY. ANDREA CELENE M. MAGTALAS
Director IV, Administrative Service


Gemma J. Perlado
Conforme / Date